



USER GUIDE

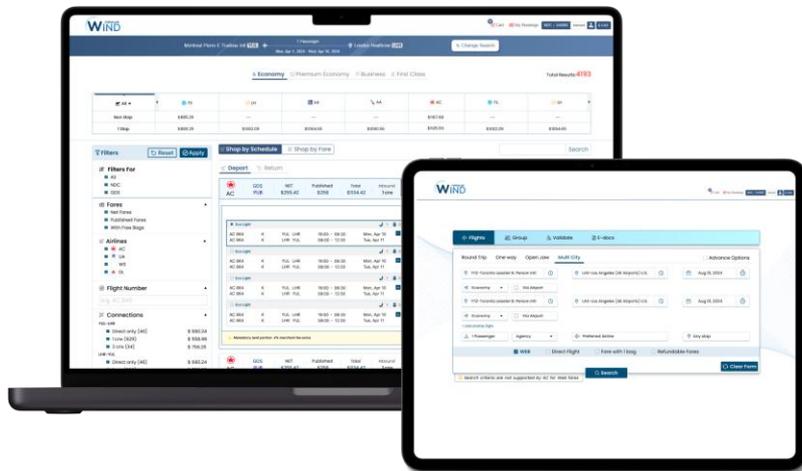
Introduction



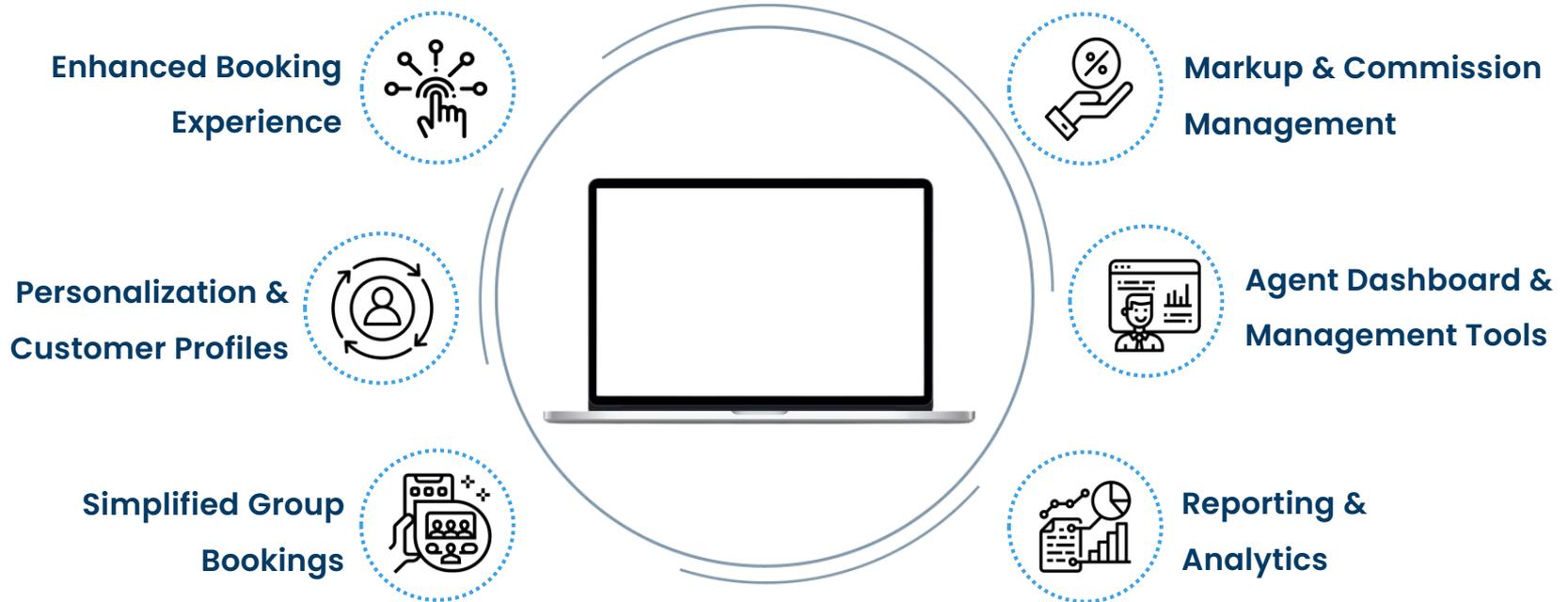
Flights Hotels Vehicle

Unlock the power of seamless travel management with our ultimate travel booking solution – tailored for **Travel Management Companies and Travel Agencies!** Gain direct access to airline content through **NDC** along with seamless integration with leading **GDS** platforms.

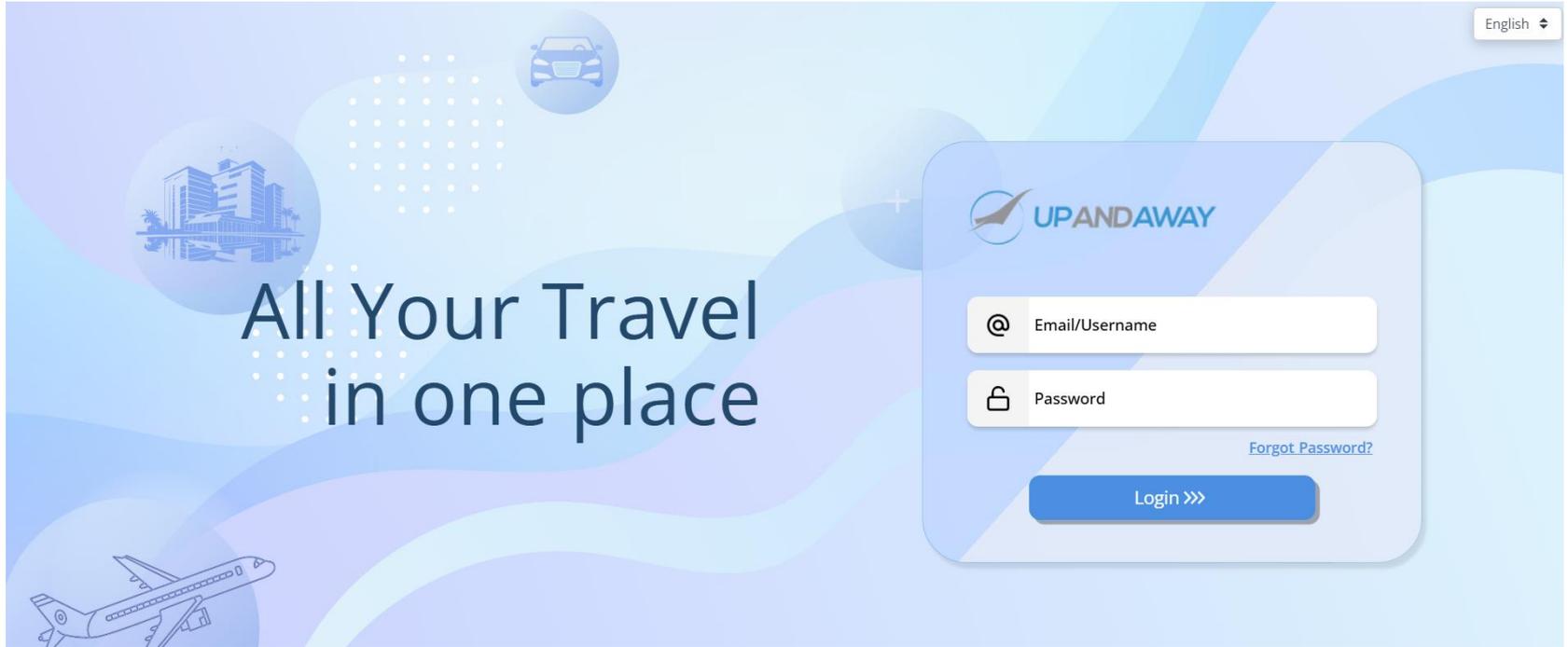
With our technology, it's not just about booking flights—it's about crafting remarkable experiences!



Key Features



Login page



- Agency admin/agents can login on after successful registration

Search page

UPANDAWAY

Cart My Bookings SABRE Lakshmi English \$ USD

Flights

Round Trip One Way Open Jaw Multi City Advanced Options

Where From Where To Jul 24, 2025 Economy

Where From Where To Jul 24, 2025 Economy

1 Passenger Preferred Airline

Direct Flights Refundable Fares Fare with 1 bag

Search Clear Form

- We have a basic search form available for users to search for flights. Advanced options are also provided to refine their search with more specific criteria
- The Cart feature is a powerful feature to add multiple options in Cart and can proceed with booking.
- My bookings- An Agent can retrieve and manage their own bookings whereas an Admin has the access over all the Sub-Agency bookings

Advanced Options



- **Flight Pass**– Nexus Wind has the Flight pass capability integrated.
- **Web**– To get all the NDC content.
- **Direct Flight** – Displays only nonstop flights for the selected travel options.
- **Fare with 1 Bag** – Filters itineraries that include a fare covering one checked bag.
- **Long Connection** – Searches for flights with extended layovers for long-haul travel.
- **Nearby Airports** – Expands search results to include alternative airports near the selected destination.
- **Flexible Dates** – Enables searching for flights within a date range instead of a single day.
- **Refundable Fares** – Displays flight options that offer refundable ticket fares.

Cart

The screenshot displays a flight booking interface with a 'Cart' overlay. The main interface shows a search for flights from Montreal Pierre E. Trudeau Intl (YUL) to London (All Airports) United Kingdom (LON) for 1 passenger, valid from Wed Jul 23 2025 to Thu Oct 30 2025. The fare class is Economy. A table below shows fare options for different airlines (AY, AC, UA, DL) and stop counts (Non Stop, 1 Stop, 2 Stops).

Stop	AY	AC	UA	DL
Non Stop	\$ 1106.44	\$ 1147.07	--	--
1 Stop	\$ 1178.16	\$ 1121.61	\$ 1142.16	\$ 1266.50
2 Stops	--	--	--	\$ 1373.99

The 'Cart' overlay shows two items:

- Item 1:** 19h 55m, \$ 1178.16. It includes segments YUL - LHR (6h 40m) and LHR - YUL (13h 15m).
- Item 2:** 14h 15m, \$ 1106.44. It includes segments YUL - LHR (6h 40m) and LHR - YUL (7h 35m).

The main interface also includes a 'Filter' section with options like 'Shop by Schedule' and 'Shop by Fare', and a detailed flight summary table.

	GDS	Base Fare	Taxes	Total	Outbound	Inbound	Bag(s)
AY	PUB	\$78	\$1028.44	\$1106.44	Direct Flight	Direct Flight	0

Flight details: Depart Wed, Jul 23 (ECONOMY CAMPAIGN LIGHT, AY 5994, YUL LHR, 10:10 PM - 9:50 AM, Wed, Jul 23) and Return Thu, Oct 30 (ECONOMY LIGHT, AY 5995, LHR YUL, 10:10 PM - 9:50 AM, Thu, Oct 30).

- Users have the option to add itineraries to their cart for up to 8 hours before finalizing the booking.

My Bookings

My Bookings Agency's Booking Schedule change

Flight

Cancelled

Search Sort

PNR	Name	Departure Date	Travel Agency Number	Creation Date-Time	Origin	Destination	View Details
ULQRQI	Lakshmi Shankar	2025-10-02	NA	2025-03-17 14:57:33	YUL	LHR	<input type="button" value="Show Details"/>
LVNIWG	Lakshmi Shankar	2025-11-04	NA	2025-03-17 9:54:08	YYZ	YUL	<input type="button" value="Show Details"/>
AYXPFB	Lakshmi Shankar	2026-02-04	NA	2025-03-13 13:55:54	YUL	DOH	<input type="button" value="Show Details"/>
UCPPLQ	Lakshmi Shankar	2025-11-05	NA	2025-03-13 11:18:00	YUL	YYZ	<input type="button" value="Show Details"/>
DRJRUI	Lakshmi Shankar	2025-11-12	NA	2025-03-11 14:25:08	YUL	YYZ	<input type="button" value="Show Details"/>

- An Agent will be able to see his/her own bookings under Booked/Ticketed/Cancelled tab as per the status of the PNR and can retrieve and manage their bookings

Shop by Fare

Shop by Schedule \$ Shop by Fare

porter PD	WEB PUB	Base Fare \$148.60	Taxes \$82.25	Total \$230.85	Outbound 1 cnx	Inbound Direct Flight	Bag(s) 0	Payment Feb 26	Grand Total \$230.85 ¹	+
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	GDS WS	Base Fare \$250	Taxes \$141.93	Total \$391.93	Outbound Direct Flight	Inbound Direct Flight	Bag(s) 0	Payment Feb 27	Grand Total \$391.93 ¹	-
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Depart Thu, Apr 24

ULTRABASIC 9 0

WS 3077 A YUL YYC 08:00 - 11:15 Thu, Apr 24

[Flight Details](#) | [Rules](#) Total Trip Duration: 5 hrs 15 min

<p>Montreal (YUL) Montreal Pierre E.Trudeau Intl Thu, Apr 24 08:00 Terminal - NA</p>	<p>5 hrs 15 min Operated By : Westjet</p>	<p>Calgary (YYC) Calgary International Thu, Apr 24 11:15 Terminal - NA</p>
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Return Tue, May 13

ULTRABASIC 9 0

WS 3889 A YYC YUL 11:00 - 17:02 Tue, May 13

[Flight Details](#) | [Rules](#) Total Trip Duration: 4 hrs 2 min

<p>Calgary (YYC) Calgary International Tue, May 13 11:00 Terminal - NA</p>	<p>4 hrs 2 min Operated By : Westjet</p>	<p>Montreal (YUL) Montreal Pierre E.Trudeau Intl Tue, May 13 17:02 Terminal - NA</p>
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ULTRABASIC 9 0

WS 3076 A YYC YUL 15:00 - 22:00 Tue, May 13

Total \$391.93 ¹ Book →

- Itineraries which are indicated as GDS are retrieved from the GDS source and itineraries which indicated as Web are retrieved from the NDC
- Combinable itineraries are grouped into separate buckets, providing maximum flexibility for travel agents

Shop by Schedule

Montreal Pierre E.Trudeau Intl **YUL** 1 Passenger Toronto Lester B. Pearson Intl **YYZ** Change Search
 Wed Apr 16 2025 - Wed Jun 25 2025

[Economy](#) | [Premium Economy](#) | [Business](#) | [First Class](#)

Total Results: 68

All	WS	TS	PD	AC	UA
Non Stop	\$ 160.98	\$ 295.45	\$ 295.45	\$ 374.55	--
1 Stop	--	--	--	\$ 609.73	\$ 494.23
2 Stops	--	--	\$ 463.78	--	--

- Filter Reset Apply
- Filters for
 - Fares
 - Airlines
 - Flight Numbers
 - Connections
 - Alliance
 - Connections Airports
 - Departure Time
 - Arrival Time
 - Layover

Shop by Schedule | [Shop by Fare](#) | [AI Recommendations](#)

GDS | Multi-Ticket | View Details

Selected Depart	porter PD 118	Z	YUL YYZ	10:00 - 11:31	Wed, Apr 16	7
Selected Return	AC 410	K	YYZ YUL	12:00 - 13:21	Wed, Jun 25	9

Attention: *Loyalty 100* Total \$591.93 **Book** →

[Depart](#) | [Return](#)

Carrier	GDS	Base Fare	Taxes	Total	Inbound	Bag(s)	Payment	Grand Total
WS	PUB	\$80.00	\$80.98	\$160.98	Direct Flight	0	Feb 21	\$160.98
TS	PUB	\$199.00	\$96.45	\$295.45	Direct Flight	0	Feb 21	\$295.45
porter PD	PUB	\$199.00	\$96.45	\$295.45	Direct Flight	0	Feb 21	\$295.45
AC								\$374.55

- The 'Shop by Schedule' feature allows the agents to combine their own itineraries even when both the Operating and the validating Carrier are not the same

Commission (%)

The screenshot displays a flight booking interface with a modal window titled "Commission" overlaid on top. The background interface shows a search for flights from Montreal Pierre E. Trudeau Intl (YUL) to London (All Airports) United Kingdom (LON) for 1 Passenger on Oct 30 2025. The modal window is divided into two tabs: "\$ Commission" (selected) and "Details". It lists four segments, each with a "Commission" section showing rates for Adult (5.0%), Child (5.0%), and Infant (0.0%). The background interface also shows a list of flight options with fares and a summary table with "Grand Total" values of \$1106.44 and \$1116.70.

- Commission information is retrieved from the Contract Management Tool, **CMT**, which automates commission calculations across every PNR based on airline-defined rules. CMT has the capability to apply Commission on Published Fares and Mark up on Private Fares

Share Itinerary

Filter

Filters f

Fares

Airlines

Flight N

Connec

Alliance

Connec

Departu

Arrival

Layover

Proposal Test

English

Include Price Exclude Price

Yes No

To:

Name:

Cc: sakshi.sharma@farenexus.com

Subject:

Additional Message:

Baggage:

Cancellation Policy:

Changes Before Departure:

Changes After Departure:

Minimum Stay:

Maximum Stay:

Flight Details: Toronto (YYZ) To Calgary (YYC) Thu, Apr 24, 2025 4 hrs 22 min

Best Regards,
Sakshi Sharma
Tel: 3423423434
Mail To: sakshi.sharma@farenexus.com

Send Detail

- The agent can share the itinerary with designated recipients, either by including or excluding the price, and can also select the preferred language for the recipients.

Filters

All ▾
Non Stop
1 Stop

AC (WEB)	PD	TS	WS	AC
\$ 521.54	\$ 537.25	\$ 579.10	\$ 599.40	\$ 653.94
\$ 521.54	\$ 537.25	--	\$ 599.40	\$ 653.94

Filter	Reset	Apply
Filters for ▾		
Fares ▾		
Airlines ▾		
Flight Numbers ▾		
Connections ▾		
Alliance ▾		
Connections Airports ▾		
Departure Time ▾		
Arrival Time ▾		
Layover ▾		

Shop by Schedule	Shop by Fare
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		Base Fare	Taxes	Total	Outbound	Inbound	Bag(s)	Payment	Grand Total	
AC	WEB PUB	\$298.76	\$222.78	\$521.54	Direct Flight	Direct Flight	0	Feb 22	\$521.54 ¹	+
									<i>Royalty 100</i>	
PD	GDS PUB	\$327	\$210.25	\$537.25	Direct Flight	Direct Flight	0	Feb 22	\$537.25 ¹	+
TS	GDS PUB	\$348.65	\$230.45	\$579.10	Direct Flight	Direct Flight	0	Feb 22	\$579.10 ¹	+
WS	GDS PUB	\$382	\$217.40	\$599.40	Direct Flight	Direct Flight	0	Feb 22	\$599.40 ¹	+
AC	GDS PUB	\$475.3	\$178.64	\$653.94	Direct Flight	Direct Flight	0	Feb 22	\$653.94 ¹	+
									<i>Royalty 100</i>	

- Enhance search results by utilizing various filters like search by lowest to highest fares, specific airlines, flight numbers, connections, alliance, layover and connection airports.

Branded Fares

The screenshot displays a flight booking interface for a round trip from Montreal (YUL) to Toronto (YYZ) and back. The total price is \$509.97. The interface shows two fare options for the outbound leg: Economy Budget (\$509.97) and Economy Standard (\$597.95). The Economy Budget option is selected. The return leg is also shown with an Economy Budget option for +\$0.00. The Economy Budget option includes features like Refundable fee, Changeable fee, Free Bags 0, Booking Class N, and Remaining Seats 9. The Economy Standard option includes features like Refundable fee (Fee: \$250.00), Changeable fee (Fee: \$200.00), Free Bags 0, Booking Class N, and Remaining Seats 9. The interface also shows a filter sidebar on the left and a summary table at the bottom.

Depart Montreal (YUL) - Toronto (YYZ)

<input checked="" type="radio"/> ECONOMY BUDGET	\$509.97	<input type="radio"/> ECONOMY STANDARD	\$597.95
<ul style="list-style-type: none">Refundable feeChangeable feeFree Bags 0Booking Class NRemaining Seats 9	<ul style="list-style-type: none">LAPTOP OR HANDBAG UP TO 85LCMCHARGEABLE - BASIC SEATCHARGEABLE - UPTO50LB 23KG AND62LI 158LCMCHARGEABLE - COMPLEMENTARY MEALCHARGEABLE - PRE RESERVED	<ul style="list-style-type: none">Refundable fee Fee : \$250.00Changeable fee Fee : \$200.00Free Bags 0Booking Class NRemaining Seats 9	<ul style="list-style-type: none">CARRY ON HANDBAGGAGELAPTOP OR HANDBAG UP TO 85LCMCHARGEABLE - CHANGEABLE TICKETCHARGEABLE - REFUNDABLE TICKETCHARGEABLE - BASIC SEAT

Return Toronto (YYZ) - Montreal (YUL)

<input checked="" type="radio"/> ECONOMY BUDGET	+\$0.00
<ul style="list-style-type: none">Refundable feeChangeable feeFree Bags 0Booking Class LRemaining Seats 9	<ul style="list-style-type: none">LAPTOP OR HANDBAG UP TO 85LCMCHARGEABLE - BASIC SEATCHARGEABLE - UPTO50LB 23KG AND62LI 158LCMCHARGEABLE - COMPLEMENTARY MEALCHARGEABLE - PRE RESERVED

Summary Table:

	GDS	Base Fare	Tax
WS	PUB	\$210	\$177.8
TS	PUB	\$301.15	\$208.1

Flight Details:

Depart Wed, Apr 16

ECONOMY BUDGET

TS 7828 N YUL YYZ 20:0

- Provides a comprehensive list of Branded fare features for the airlines. Agent can manage to choose features like Refundable Fee , Changeable fee and free bags.

Review page

[← Go Back To List](#)

Review your Itinerary

Toronto To London

Grand Total \$4044.79 ▾

Net Fare

Combined

Flight	From	To	Bag(s)	Branded Fares	Cabin	Duration
 Depart						
Virgin Atlantic Airways VS0148	(YYZ) Toronto Lester B. Pearson Intl Wed, Jul 2, 2025 22:30 Terminal : TERMINAL 3	(LHR) London Heathrow Thu, Jul 3, 2025 10:40 Terminal : TERMINAL 3	2	UPPER CLASS	Business (Z)	7h 10
 Return						
Virgin Atlantic Airways VS0147	(LHR) London Heathrow Wed, Jul 9, 2025 17:50 Terminal : TERMINAL 3	(YYZ) Toronto Lester B. Pearson Intl Wed, Jul 9, 2025 20:40 Terminal : TERMINAL 3	2	UPPER CLASS	Business (I)	7h 50

Air Transportation Charges

Published Fare \$0.00

Net Fare \$1562.00

Taxes, Fees and Charges ▾

Total Tax \$2482.79

Service Fee \$0.00

Penalties Info

> Refundable Fares ✖

> Changeable Ticket ✔

[Airline Fare Rules](#)

- Review page allows to confirm your itinerary and fill in all details required to complete your booking as seen in the image on next slide

Review page

☰ Option

- On-Hold Booking** **Last Ticketing Date:** 25 FEB 17:46
By unchecking this option, you can finalize and pay your reservation.

👤 Passenger,1 (Adult)

👤 Passenger Information

Title *	Last Name *	First Name *	Middle Name
Select	Last Name	First Name	Middle Name
Date Of Birth *	Gender *		
Day	Month	Year	Select

📄 Passport

Country Name	Passport Number	Issuing Country
Select	Passport Number	Select
Expiry Year		

👤 Contact Information

Email Address *	Phone Type	Phone Number *
Email Address	Mobile	(XXX)-XXX-XXXX

☰ Grand Total Information

Booking Confirmation - GDS

Booking Reference Number: **ULQRQI**

Last available date to purchase ticket: **20MAR 23:59**

 Send Itinerary	 Apply Payment	 View/Select Seats	 Add Special Service
 Update Info	 Cancel Reservation		

GDS provides the following **post booking** services

- Send Itinerary
- View/Select Seats
- Add Special Service
- Update Info
- Cancel Reservation

Post-Booking Services - GDS

- **Send Itinerary** – Booking confirmation details can be sent to designated user, with the option to include or exclude pricing, and the language preference can be specified.
- **Update Info** – Allows to update the Date of birth, Email Id and Phone No
- **View/Select Seats** – Allows to view or select the seats
- **Add Special Service** – Allows to add Special Assistance, Wheelchair options, Meal Preference and Frequent Flyer program

NDC Booking Flow

 AC	WEB PUB	Base Fare \$18.98	Taxes \$1018.81	Total \$1037.81	Outbound Direct Flight	Inbound 1 cnx	Bag(s) 0	Payment Mar 20	Grand Total \$1037.81 ⁱ	—
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 Price <input type="text" value="Flight Search"/>	 Price <input type="text" value="Flight Search"/>
--	--

 Depart Thu, Oct 2	 Return Thu, Oct 9
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<input checked="" type="radio"/> Basic - \$429.41  9  0	<input checked="" type="radio"/> Basic - \$608.40  9  0
AC 864 K YUL LHR 22:25 - 10:00 Thu, Oct 2 	AC 6330 K LHR BRU 06:50 - 08:50 Thu, Oct 9 
<input type="radio"/> Basic - \$429.41  6  0	<input type="radio"/> Basic - \$624.40  9  0
AC 8007 K YUL YOW 16:20 - 17:04 Thu, Oct 2 	AC 833 K BRU YUL 10:00 - 11:45 Thu, Oct 9
AC 888 K YOW LHR 18:55 - 06:30 Thu, Oct 2	<input type="radio"/> Basic - \$624.40  9  0
<input type="radio"/> Basic - \$429.41  6  0	<input type="radio"/> Basic - \$624.40  9  0
AC 8003 K YUL YOW 09:40 - 10:25 Thu, Oct 2 	AC 867 K LHR YUL 09:30 - 11:40 Thu, Oct 9 
AC 888 K YOW LHR 18:55 - 06:30 Thu, Oct 2	<input type="radio"/> Basic - \$624.40  9  0
<input type="radio"/> Basic - \$429.41  6  0	<input type="radio"/> Basic - \$624.40  9  0
AC 670 K YUL YHZ 19:30 - 22:03 Thu, Oct 2 	AC 869 K LHR YHZ 12:40 - 15:20 Thu, Oct 9 
AC 868 K YHZ LHR 11:05 - 21:00 Fri, Oct 3	AC 667 K YHZ YUL 17:20 - 17:58 Thu, Oct 9
<input type="radio"/> Basic - \$429.41  6  0	<input type="radio"/> Basic - \$624.40  9  0
	AC 869 K LHR YHZ 12:40 - 15:20 Thu, Oct 9 
	AC 669 K YHZ YUL 20:10 - 20:53 Thu, Oct 9

  	Total \$1037.81 ⁱ	Book →
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- Combinable itineraries are available on the shopping page. User can select the desired brand and proceed to booking

Ancillary Services - NDC

Optional Services Montreal (YUL) To Calgary (YYC) Total Estimated Price: \$ 677.06

[View Summary](#) [Continue](#)

Seat selection should only be made if you intend to pay for the booking right away. If you want to put the reservation on option, Air Canada will cancel your seats

[Select Services](#) [Select Seats](#)

YUL-YYC **YYC-YUL** Montreal To Calgary (Wed, Jul 23, 2025)

Bistro voucher	\$6.81	<input type="checkbox"/> Passenger 1
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Pay \$6.49 + applicable taxes for an Air Canada Bistro voucher redeemable for 1 fresh meal item or alcoholic beverage and 1 snack item. The voucher code will be indicated on your boarding pass. [More](#)

NDC provides the pre-booking services to its user so that they can select **Service** like **Lounge** or **Bistro Voucher** for the journey.

Seat selection

Select Services Select Seats

YEG-YYC YYC-YEG

Edmonton To Calgary (Thu, Apr 24, 2025)

Passenger

Passenger 1 (ADT) Select Seat

Preferred Seat Front Of Cabin Seat Standard Seat Occupied Seat Selected Seats

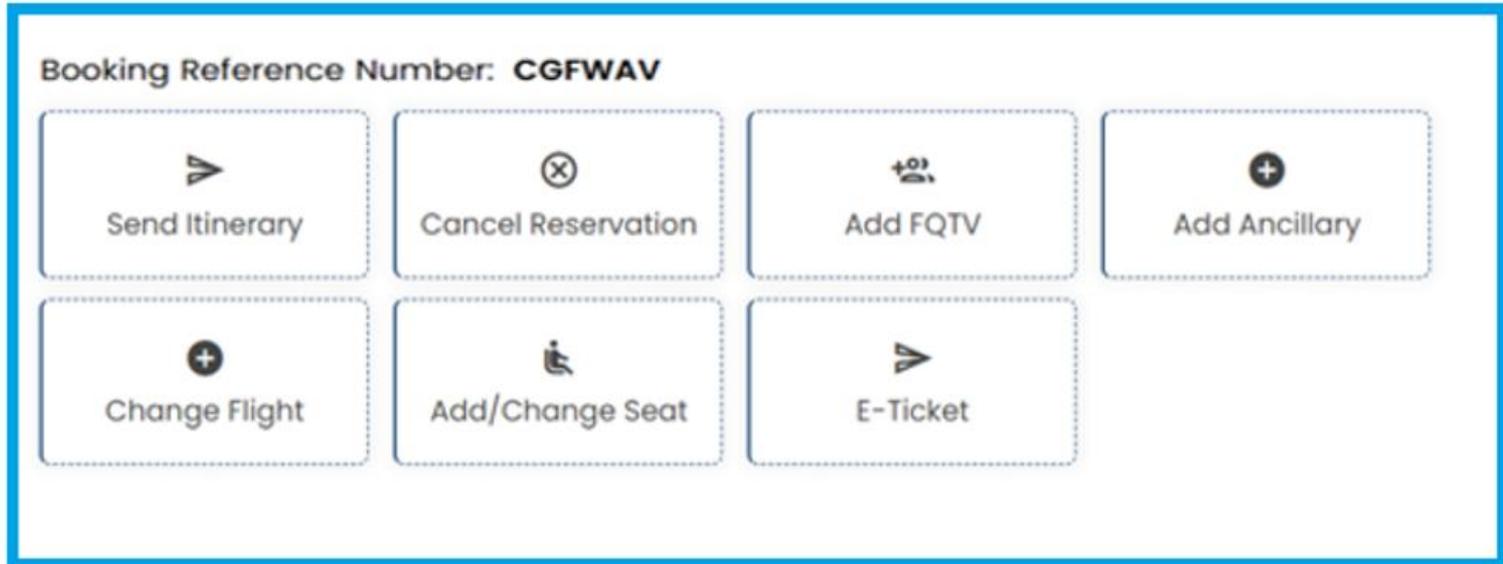
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
F		\$25	\$25	\$19	\$19	\$19	\$14	\$14	\$14	Standard Window Seat \$0.00 13.67	\$14	\$14	\$14	\$14	\$14	\$14
D		\$25	\$25	\$19	\$19	\$19	\$14	\$14	\$14	\$14	\$14	\$14	\$14	\$14	\$14	\$14
C	\$25	\$25	\$25	\$19	\$19	\$19	\$14	\$14	\$14	\$14	\$14	\$14	\$14	\$14	\$14	\$14
A	\$25	\$25	\$25	\$19	\$19	\$19	\$14	\$14	\$14	\$14	\$14	\$14	\$14	\$14	\$14	\$14

Chargeable seat
Overwing seat(s)
Pet cabin
Seat to be left vacant or offered last
Window seat

Select

- Seat selection can also be performed prior to an NDC AC booking

Booking Confirmation - NDC



NDC provides following post booking services

- Send Itinerary
- Cancel Reservation
- Add FQTV
- Add Ancillary
- Change Flight
- Add/Change Seat
- E-Ticket

Post Booking Services - NDC

- **Send Itinerary** – Booking confirmation details can be sent to designated user, with the option to include or exclude pricing, and the language preference can be specified.
- **Add FQTV** – To add the Frequent Traveler Aeroplan details
- **Add Ancillary** – To add the Ancillary services such as Bistro and Lounge
- **Change Flight** – Allows you to change your flight bound-wise
- **Add/Change Seat** – Allows to view or change the seats
- **E – Ticket** – e-tickets can be sent to the designated user manually from this section